

MEDSYS

Information System

*Billing Program
User's Manual*



MEDSYS

Kaiser dela Cruz Consulting Incorporated

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TABLE OF CONTENTS

INTRODUCTION	5
Overview	5
Objectives.....	6
Features.....	7
GETTING STARTED	8
How to Start the Program.....	8
How to Change Password.....	9
How to End the Program	10
PROGRAM OPERATION	10
Patient Searching	10
Statement of Account	11
Clearance Slip.....	12
Updating of Bill	13
Adjusting of Bill	14
Closing of Bill.....	16
Recalling of Bill.....	17
Updating of Patients Account Number	18
Consolidate Outpatient Charges to Inpatient Charges	21
Revoke Admission Clearance	22
Request for Payment	25
Processing Sheet	26
Discount Computation.....	27
Package Deal Entry	28
Claim Slip Notice	30
How to Set Cut Off Clearance Time for MGH	31
How to Generate Promissory Note	31
How to Generate Refund Voucher	32
Deposit Allocation	36

Partitioning of Patients SOA Covered by HMO's or Company 36
Operating Room Approval..... 37
Reports 38

Introduction

Overview



The **Medsys Billing program** has been continuously refined over a period of more than 19 years to make it easy for billing staff to comply with procedures. Medsys billing streamlines and automates processes (discharging, bill processing, automatic discount computation etc.) thus increase staff production while reducing overtime.

Billing program's connection to different departments (with Medsys modules) makes retrieval of patient's bill fast, easy and accurate.

The level of detail, the extensive traceability and the powerful, flexible reports in Billing greatly ease the stress, time and effort associated with audit.

Objectives


- To increase staff production while reducing overtime
- To prepare patient's bill fast, easy and accurate
- To provide business (financial) information to management and process
- To provide quality control monitoring and performance reports

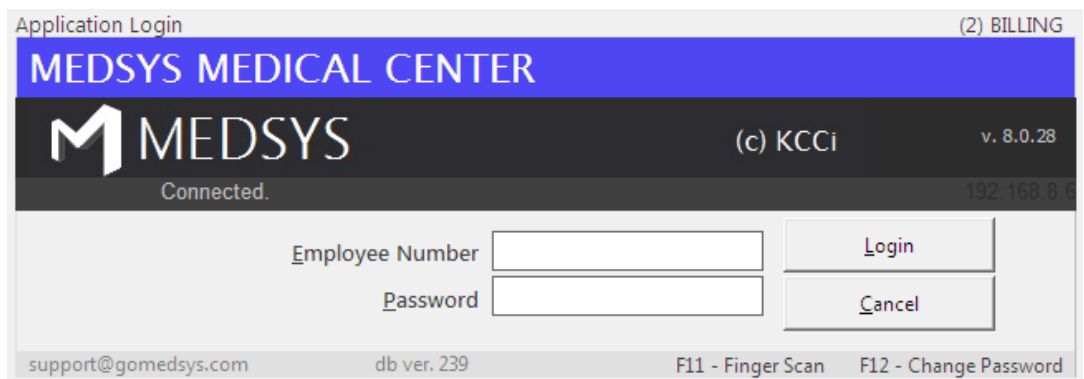
Features

- Medsys Billing program is tailored made according to specific hospital client's policy, internal controls and standards
- Billing program's interfacing features with different clinical modules help make the posting of charges fast, easy, efficient, completely traceable electronic process that saves time, reduces cost, minimizes effort and eliminates potential for error and billing oversights.
- **Data-entry restriction** - Warning messages are flashed for possible invalid entries. This ensures all data inputted would be made useful for any transaction that may occur.
- **Password-protected** - The use of password is necessary to restrict unauthorized access. Thus the program only accepts passwords which are registered into it. This feature ensures the confidentiality and integrity of data entered in the program.
- **Auto-report generation** - The program is capable of generating reports and can be readily printed
- **User-friendly** - The program user is guided by instructions in doing the next step providing an easy-use to process transactions. Tool-tips are also incorporated to give users an idea of what a particular button does.

Getting Started

How to Start the Program

- 1 Click on  **Billing** program executable file icon located in your computer desktop.
- 2 The **Login window** will display asking you to type your **employee number** and **password** for security purposes.



Application Login (2) BILLING

MEDSYS MEDICAL CENTER

M MEDSYS (c) KCCI v. 8.0.28

Connected. 192.168.8.6

Employee Number

Password

Login

Cancel

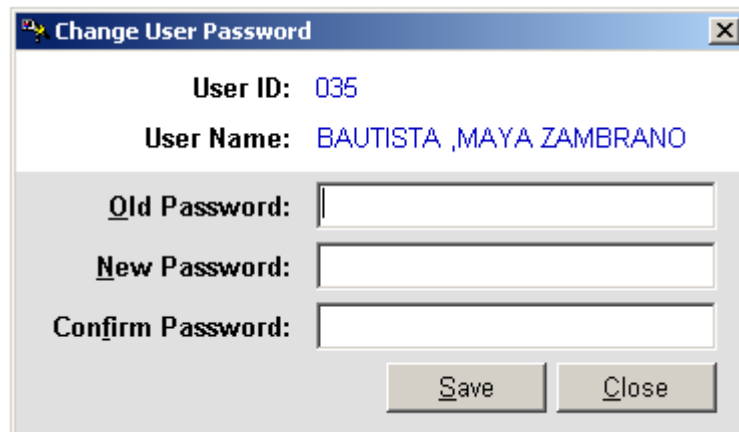
support@gomedsys.com db ver. 239 F11 - Finger Scan F12 - Change Password

Figure 1: Login Window

- 3 If the program has validated your employee number and password, you may now start a transaction. Otherwise, a message will display prompting "Unauthorized User".

How to Change Password

- 1 From the **Login** window, type your employee number and then press <Enter>.
- 2 Under the **Password** entry, press <F12>. Pressing this function key will invoke the **Change Password** window.



The screenshot shows a dialog box titled "Change User Password". It contains the following information:

- User ID: 035
- User Name: BAUTISTA ,MAYA ZAMBRANO
- Old Password: [Empty text box]
- New Password: [Empty text box]
- Confirm Password: [Empty text box]
- Buttons: Save, Close


Figure 2: Change Password Window

- 3 Under the **Change Password** window, type the following data.
 - **Old Password** - Type your existing password.
 - **New Password** - Type your new password not exceeding to 15 characters.
 - **Confirm Password** - Retype your new password to confirm and then press <Enter> or you can click the Save button.

How to End the Program

It is important for users to close the program when they are done to end-up their session. Other users might use the open program using the same password.

To close the program:

- 1 Click on  at the upper right corner of the screen or
- 2 Click **File > Exit**.

Patient Searching

How to Search a Patient

- 1 Select which patient type to use <Inpatient, Outpatient>. Inpatient is set to default.
- 2 Type in either one of the search categories.
 - Last Name - Type the first few letters of the patient's last name and then press <Enter>. Patients having the last name typed and currently confined will be displayed in the grid. Select the patient to enter in the transaction window.
 - Hospital Number - Type the patient's hospital number and then press <Enter>. All patients' confinements will be displayed in the grid. Select the patient's confinement to select and to enter in the transaction window.
 - Admission Number - Type the patient's admission number and then press <Enter>. Select the patient from the grid to enter in the transaction window.

Sample searching:

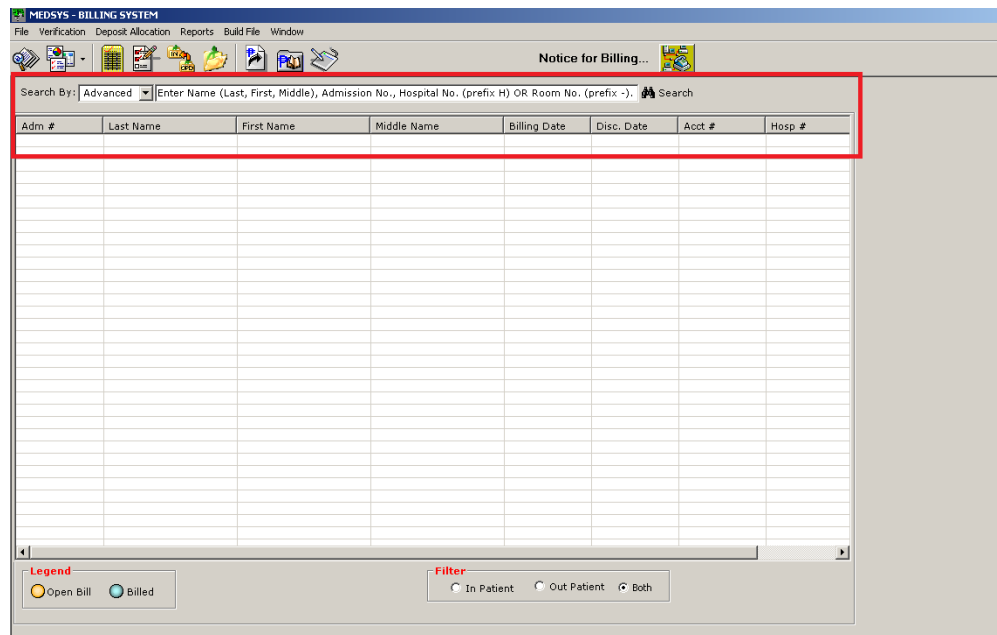


Figure 3: Patient Searching Window

Note: There are two types of patient which can be seen in the grid.

- Open Bill - Indicated by a yellow round button. These are patients who are open for charges.
- Billed - Indicated by a green round button. These are patients whose bill is already closed.

After searching the patient, you can now start a transaction.

Statement of Account

This option allows you to view and generate printed copy of patient's statement of accounts.

To open the window, click on **Statement of Account** tab. See figure below.

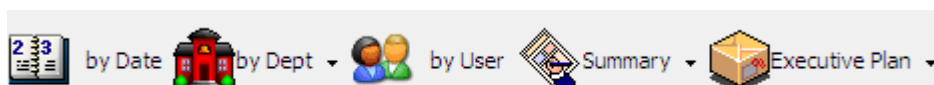


Figure 4: Statement of Account Options Window

Here are the following options.

- **Sorted by Date** - This generates patient's statement of account arranged by transaction date.
- **Sorted by Department** - This generates patient's statement of account arranged by charging department (cost center).
 - By Specific Department (Transactions under a specific revenue code will be included in the statement of accounts)
 - All Departments (all transactions will be printed)
 - Package (all transactions included within the package will be printed)
- **Sorted by User** - This generates patient's statement of account arranged by encoder
- **Summary** - This generates patient's statement of account by summary.
 - With PHIC Estimate
 - Primary Account
 - Company (1-5)
 - Package Non-tabular format
 - PHIC Summary format
 - Package Deal Breakdown
- **Executive Plan** - This generates patient's statement of account by package.

Clearance Slip

This option allows you to generate printed copy of patient's clearance slip as a document signifying that the patient has settled or transacted with the Billing officer. This will be used as a waiver given by the patient to the guard in duty.


To open the window, click on **Clearance Slip** tab. See figure below.

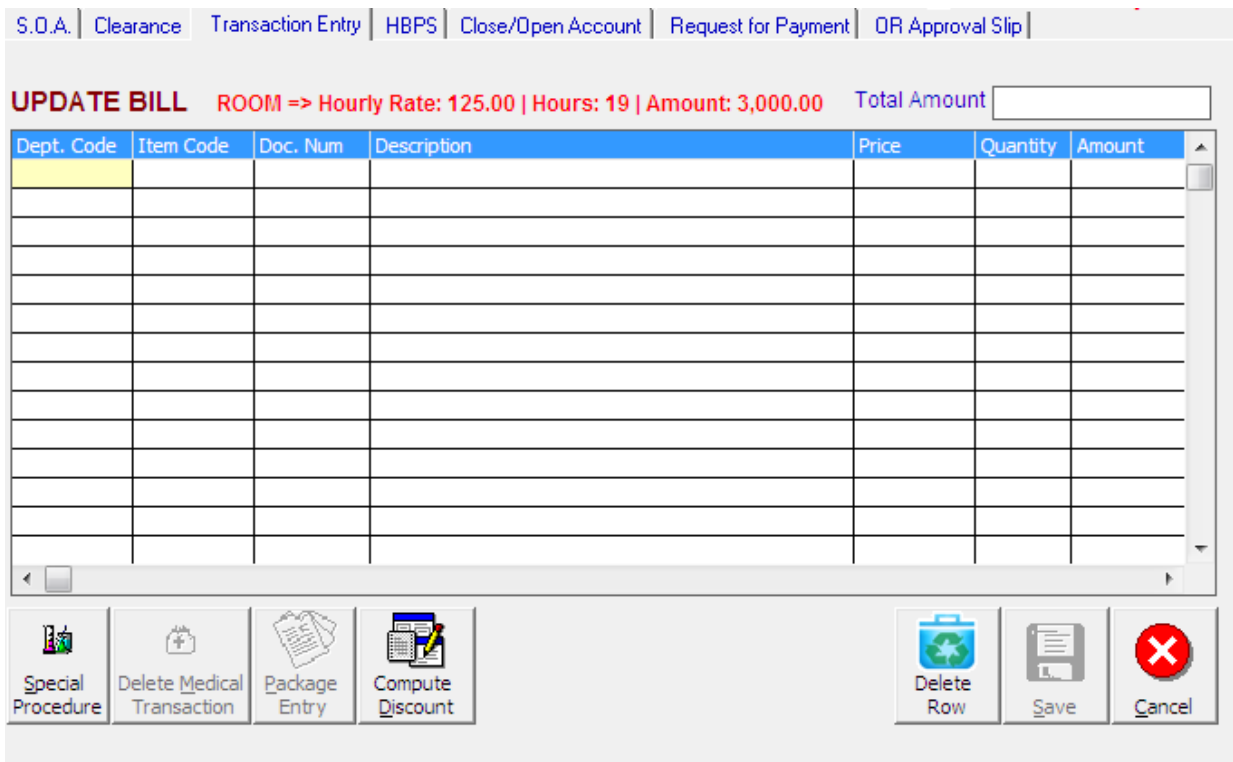
Figure 5: Clearance Slip Window

- 1 Date - The current date is set as default date. You may change it if necessary.
- 2 Time - The current time is set as default date. You may change it if necessary.
- 3 Remarks - Type your remarks to be included in the clearance slip.
- 4 Extension – Type in the allowed date and time for patient to stay in the assigned room
- 5 Click on **OK** button to generate the clearance slip.

Updating of Bill

This feature allows you to add charges incurred by the patient during admission. This is an alternative way if cost-centers missed to enter patient's charges. Any changes made will be automatically added to the patient's bill.

- 1 Click  **Update Bill** button. The window below will display.



Dept. Code	Item Code	Doc. Num	Description	Price	Quantity	Amount


Figure 6: Updating of Bill

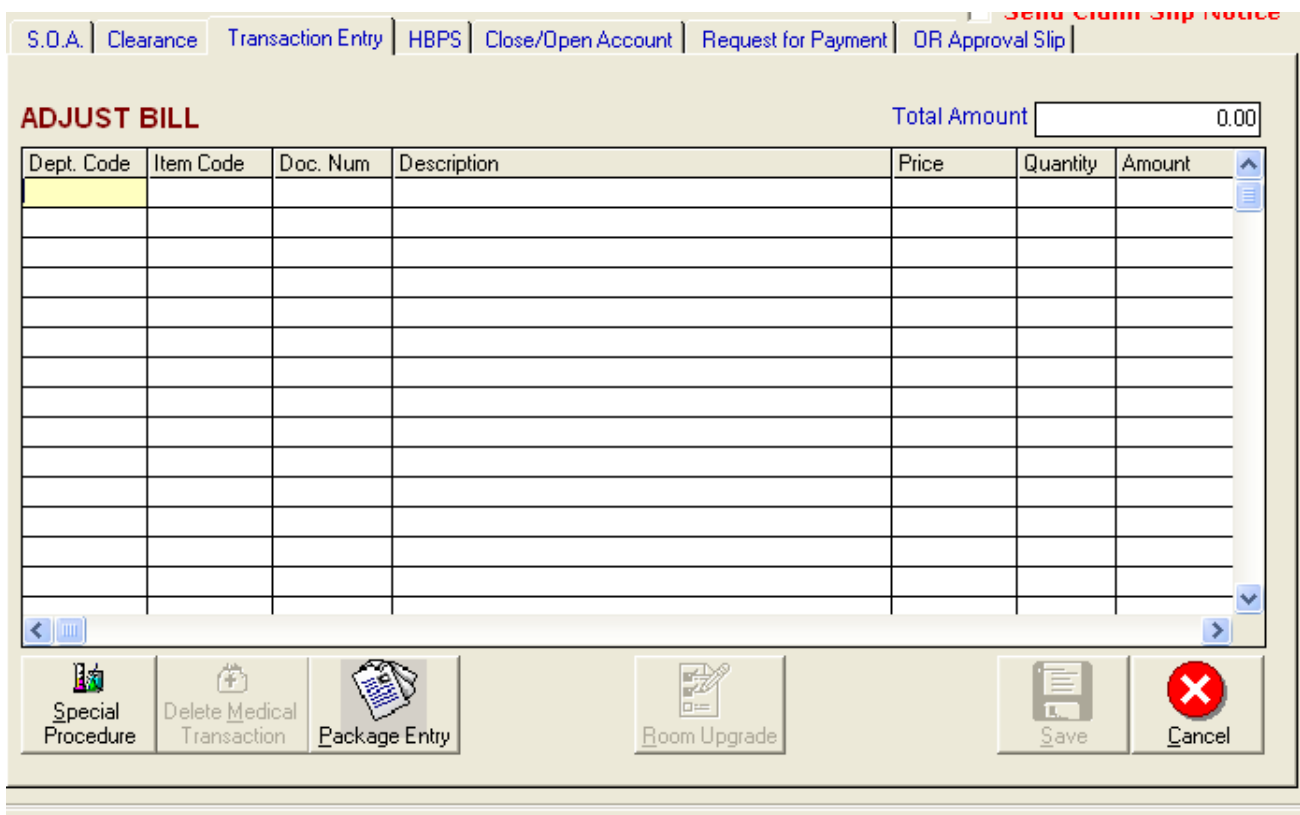
- 2 Type the department code and then press <Enter>. Example: LB for Laboratory.
- 3 Type the item code or item name and then press <Enter>.
- 4 Doc. Num - You can type here any document number related to the item.
- 5 Price - This is automatically provided with built-in rates or else user has to manually supply the amount. User may overwrite the amount if the rate for a particular item was tagged as variable in the build file.
- 6 Quantity - Type the number of item to charge.
- 7 Amount - This is automatically displayed. You may edit it if necessary.

8. Requesting Doctor – This refers to requesting doctor. If the procedure is encoded in this module, the requesting doctor has to be provided. This is important for doctor's contribution report.
- 8 Click on **save** button to add entered charges on patient's bill.

Adjusting of Bill

This option allows you to adjust or correct charges from the saved transaction of the patient. Changes made will be automatically deducted from the patient's bill.

- 1 Click  **Adjust Bill** button. The window below will display.
- 2 Type the department code and then press <Enter>. Example: LB for Laboratory.



The screenshot shows a software window titled "ADJUST BILL". At the top, there is a navigation menu with the following items: "S.O.A.", "Clearance", "Transaction Entry", "HBPS", "Close/Open Account", "Request for Payment", "OR Approval Slip", and "Send Claim Slip Notice". Below the menu, the main window area has a title "ADJUST BILL" on the left and a "Total Amount" field on the right, which currently displays "0.00". The central part of the window is a table with the following columns: "Dept. Code", "Item Code", "Doc. Num", "Description", "Price", "Quantity", and "Amount". The table is currently empty. At the bottom of the window, there is a toolbar with several icons and labels: "Special Procedure" (with a microscope icon), "Delete Medical Transaction" (with a trash can icon), "Package Entry" (with a document icon), "Room Upgrade" (with a pencil and paper icon), "Save" (with a floppy disk icon), and "Cancel" (with a red X icon).

Figure 7: Adjusting of Bill

After typing the department code, all charges under it will be displayed. See figure below. Double-click the item to select.

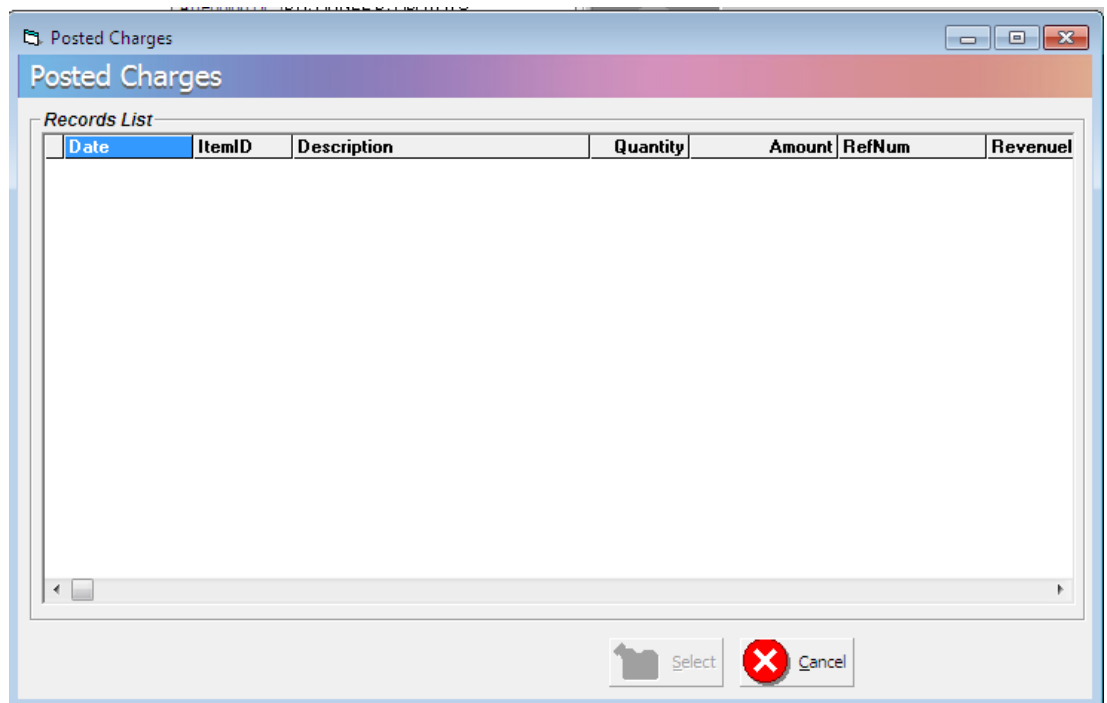


Figure 8: Patient's Posted Charges

3. Click on **save** button to add entered charges on patient's bill.

Closing of Bill

This option signifies the completion of patient's transactions within the hospital. Billing staff will close the patient's billing account after the station has sent the discharge order, departments made electronic clearance, corresponding discounts, phic benefits have been computed and all charges, returns, adjustments and payments have already been posted. Closing the patient's bill within the discharge date is important so that cost-centers can no longer post charges to patient's account.



- 1 Click **Notice for Billing** button. This will display all patients who have discharge order from stations. See figure below. Select the patient from the list and then click on **Print** button. This will print patient's processing sheet. (Once printed, the station can now discharge the patient.)

Adm. #	Patient's Name	Ord. Date	Bill Up To	Remarks	Med. F.
15	CCU, SAMPLE PATIENT	2016-09-29 13:19:01	09/29/2016	FGFDG	
15	CCU, SAMPLE PATIENT	2016-09-29 13:19:01	09/29/2016	FGFDG	
17	HEMOIN, CAREOFF SAMPLE	2016-10-05 10:11:21	10/05/2016		
17	HEMOIN, CAREOFF SAMPLE	2016-10-05 10:11:21	10/05/2016		

Figure 9: Discharge Orders Window

2. If patient is entitled for PhilHealth benefits, the clerk will compute it using the Phil Health Program.

3. After computing, the Billing staff can now close the patient's bill by clicking on **Discharge/Close Bill** button.



Recalling of Bill

This option allows you to recall the patient's bill. This is only possible within the day of the patient's billing date. Once the patient's bill is reopened, cost-centers can now post charges into his account.

To reopen patient's bill:


- 1 Click on  **Recall** button.

Updating of Patient's Account Number

Use this option to update or change the existing patient's account number. Account number is the code assigned to specific company, HMO, institution or individual. Correct account number is very important for the automatic computation of possible discount, privileges or transfer of patient's remaining balance to specific Receivable account.

NOTE: Use this option if a patient has only one account number (company). If patient account balance will be distributed to multiple accounts do not use this option. Multiple partitioning should be used.



- 1 Click on  Update Acct. # button to display the window below.

Update Account Number

Hosp. #	<input type="text" value="20"/>	New Acct.	<input type="text" value="..."/>
Account #	<input type="text" value="20"/>	Acct. Type	<input type="text"/>

Patient's Name		Patient's Address	
Last Name	<input type="text" value="SAMPLES"/>	House/St.	<input type="text"/>
First Name	<input type="text" value="MORE"/>	Barangay	<input type="text"/>
Middle Name	<input type="text" value="PATIENT"/>	Zip Code	<input type="text" value="6000"/>
		Town/Prov.	<input type="text" value="CEBU CITY, CEBU PROV."/>

Other Info	
Adm #	<input type="text" value="9"/>
Room #	<input type="text" value="1010"/>
Company	<input type="text"/>
Adm. Date	<input type="text" value="09/27/2016"/>
Dcr. Date	<input type="text" value="/ /"/>

Responsible for the Patient's Account	
Name	<input type="text"/>
Address	<input type="text"/>
Employer	<input type="text"/>
Tel. #	<input type="text"/>
Emp. Add.	<input type="text"/>

Type the Hospital Number of the Patient if PERSONAL ACCOUNT or Search type of COMPANY

Update to PERSONAL

Save

Close

Figure 10: Updating of Patient's Company Window

- 2 Under the 'New Acct' entry, press the <Enter> key to display the list of companies as seen below. Search the company and then double - click it from the list.

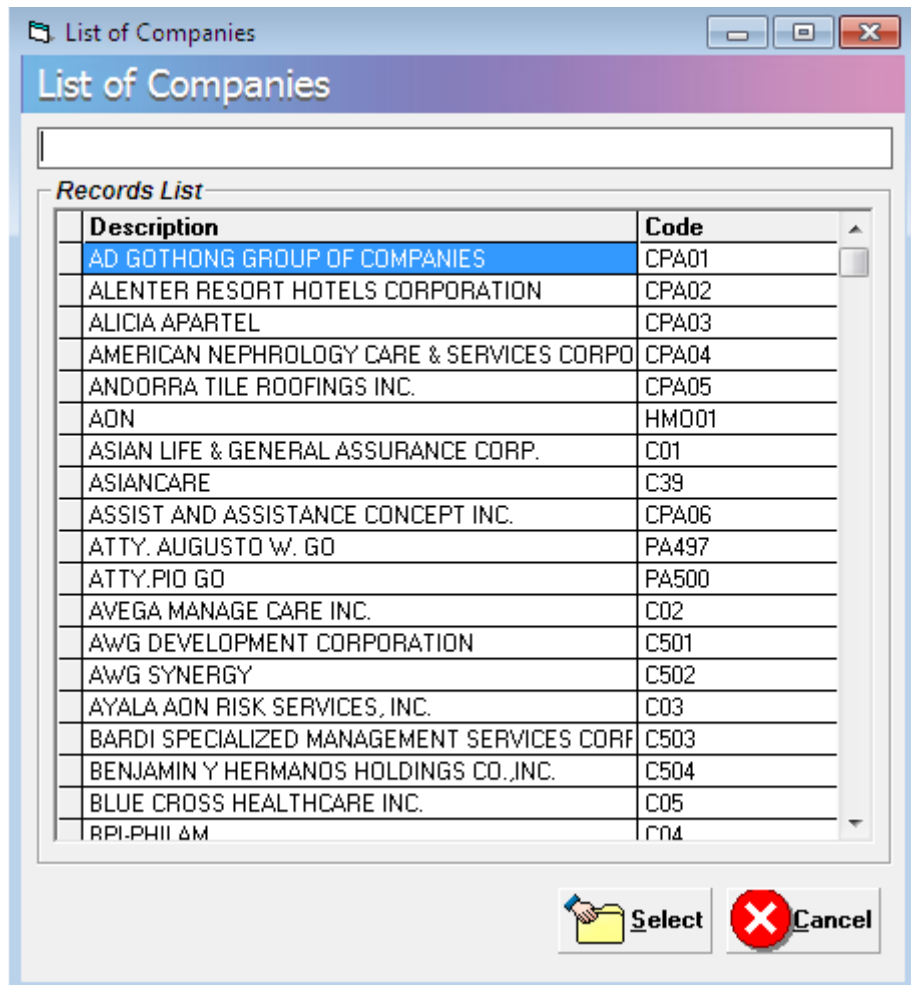


Figure 11: List of Companies

- 3 Back to the Update Account Number window then click on (**Save**) button to update the patient's company.

Consolidate Outpatient Charges to Inpatient Charges

This feature allows the user to combine patient's outpatient charges to inpatient account within the current patient's confinement record. This will consolidate the charges into one inpatient billing statement of account.



- 1 Click on **Consolidate Inpatient to OPD Charges** button to open the window below.

Consolidation of In patient and OPD Charges

Patient's Info		In Patient					
Last Name	ADEVOSO	Adm #	123349	Dcr. Date		Hosp Bill	9880.00
First Name	RICARDO	Adm. Date	10/11/2003	Billing. Date		Med Fee	0.00
Middle Name	B	Company	F4 - FORTUNE CARE			Total Bill	9880.00
Hospital #	437924	Out Patient					
Birth Date	/ /	Adm #		Dcr. Date		Hosp Bill	
Age	51	Adm. Date		Billing. Date		Med Fee	
Sex	<input checked="" type="radio"/> M <input type="radio"/> F	Company				Total Bill	

List of OPD Charges

Consolidate
 Close

Figure 12: Consolidate Outpatient Charges to Inpatient Charges Window

- 2 Under 'Out Patient', 'Adm #' entry, press the <Enter> key to display the list of patient's outpatient charges as seen below.

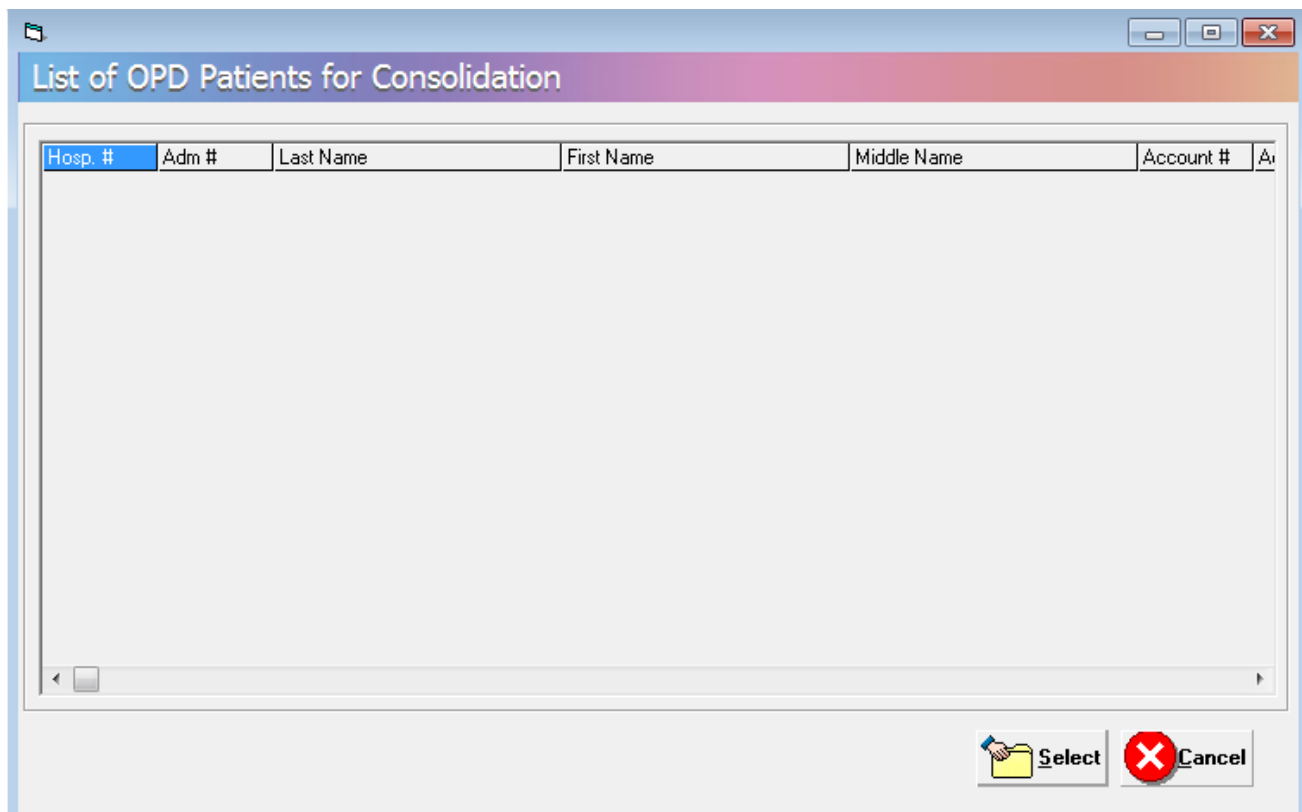


Figure 13: List of Outpatient's Consultation

- 3 Double-click the outpatient account from the list. Back to the Consolidation of Inpatient and OPD Charges window, the charges under the selected outpatient account will be displayed. Refer to the figure below.

Consolidation of In patient and OPD Charges

Patient's Info		In Patient					
Last Name	<input type="text" value="SAMPLES"/>	Adm #	<input type="text" value="9"/>	Dcr. Date	<input type="text"/>	Hosp Bill	<input type="text" value="-3252.00"/>
First Name	<input type="text" value="MORE"/>	Adm. Date	<input type="text" value="09/27/2016"/>	Billing. Date	<input type="text"/>	Med Fee	<input type="text" value="0.00"/>
Middle Name	<input type="text" value="PATIENT"/>	Company	<input type="text" value="20 - PERSONAL"/>			Total Bill	<input type="text" value="-3252.00"/>
Hospital #	<input type="text" value="20"/>	Out Patient					
Birth Date	<input type="text" value="/ /"/>	Adm #	<input type="text" value="..."/>	Dcr. Date	<input type="text"/>	Hosp Bill	<input type="text"/>
Age	<input type="text" value="66"/>	Adm. Date	<input type="text"/>	Billing. Date	<input type="text"/>	Med Fee	<input type="text"/>
Sex	<input type="radio"/> M <input checked="" type="radio"/> F	Company	<input type="text"/>			Total Bill	<input type="text"/>

List of OPD Charges




 Consolidate
  Close

Figure 14: List of Outpatient's Selected Consultation's Charges

4 Click on  **Consolidate** button to consolidate.

Note: To reverse the process of consolidating charges from outpatient to inpatient (that is to un-consolidate), click on  **Un-consolidate** button.

Revoke Admission Clearance

This option signals the Admitting department that patient's admission can now be revoked after the Billing department had click on this button. Since Admitting cannot revoke patient's admission if there are existing charges, the Billing has to clear first these charges using the Billing program.



Click on **Revoke Adm. Clearance** button

Request for Payment

To open window, click on **Request for Payment** tab. See figure below.

The screenshot shows a software window with a menu bar at the top containing the following items: S.O.A., Clearance, Transaction Entry, HBPS, Close/Open Account, Request for Payment (highlighted), and OR Approval Slip. The main content area features a blue header titled "ACCOUNT INFORMATION". Below this header is a table with the following data:

Hospital Bill:	1048.00
Medical Fee:	0.00
Total Payment:	-4300.00
Net Hospital:	-3252.00
<hr/>	
For Deposit:	-3252.00

At the bottom of the window, there are two buttons: a "Print" button with a checkmark icon and a "Cancel" button with a red 'X' icon.

Figure 15: Request for Payment Window

- 1 Provide the amount for deposit.
- 2 Click the **Print** button to print the request for payment print-out.
- 3 Click the **Cancel** button to disregard the request for payment.

Processing Sheet

Hospital Bill Processing Sheet (HBPS) or May Go Home sheet (MGH) is the billing supporting document that will signal for the billing to process patient's bill. The MGH was sent by nurse and confirmed by different cost centers.

This option allows the billing staff's to view content of patient's HBPS/MGH sheet. It allows you to re-print or revoke it. Once revoked, the patient's account will then be available to different department for charging.

To open the window, click on **HBPS** tab. See figure below.

S.O.A. | Clearance | Transaction Entry | **HBPS** | Close/Open Account | Request for Payment | OR Approval Slip

Notice
 Date: 09/27/2016
 Time: 07:21:53 PM
 Nurse: MEDSYS, MEDSYS

Billed
 Date:
 Time:
 Billed up to: 9/27/2016

Update Billed Info

Ordered
 Date: 09/27/2016
 Time: 07:21:44 PM
 EDP:

Operation Information
 Date: 09/27/2016
 Procedure: NONE

Medical Fees

Doctor Name	Amount

Remarks

Medical Diagnosis
 SAMPLE ONLY

[Print](#) [Revoke](#) [Cancel](#)

Figure 16: Processing Sheet Window

- To print the processing sheet, click on **Print** button.
- To revoke it, click on **Revoke** button.

Discount Computation

This option allows you to compute for the discount. To do this, go to Update Bill option



then click on **Compute Discount** icon.

1. Click the arrow down on the Discount Type option to display lists of discount. Choose from the list then click the **GO** button.

Discount Computation

-Admission Info

Hosp. # Room #
 Adm. # Account #

Patient's Name

Last Name
 First Name
 Middle Name

Per Item

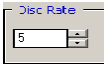
Discount Type **Go**


Total Computed Discount

GRAND TOTAL:

Compute **Save** **Save/Print** **Reprint** **Clear** **Cancel**

2. Two ways of selecting discount rate:

- a) Enter the discount rate in the discount rate tab  or click the up-down arrow to choose for specific rate.
- b) By pass the discount rate and let the rates per department defined within the discount type be the basis of computation


3. Click the **Compute** button  to automatically compute for the patient's discount.

4. Click the **Save** button to save the computed discount, the **Save/Print** button to save and generate print-out for the computed discount, **Reprint** button to generate another print-out or **Cancel** button to disregard all entries entered.

Package Deal Entry

This option automatically identifies actual charges within the package deal profile To do



this, go to Update Bill option then click on  icon.

- 1 Click the Option icon on the Package Code to display List of Packages. Choose from the list then click the **SELECT** button.

Category

Package Code ...

- 2 Choose from the list then click the **SELECT** button as shown below.

Help Search ✕

List Of Packages

Search:

Code	Description
1	EXECUTIVE CHECK UP PLAN A (MALE)
5	EXECUTIVE CHECK UP PLAN B - FEMALE
2	EXECUTIVE CHECK UP PLAN B - MALE
95	EXPRESS TC99M SESTAMIBI (NUCLEAR)
59	FLEXIBLE PROCTOSIGMOIDOSCOPY
42	HEMODIALYSIS (NEW-WP)
43	HEMODIALYSIS (REUSE-WP)
39	HEMODIALYSIS - NEW (w/O PHIC)
40	HEMODIALYSIS - REUSE (w/O PHIC)
96	HEPATOBIILIARY IMAGING (NUCLEAR)
23	HERNIORAPHY
64	HYPERTHYROIDISM THERAPY (10MCI)
65	HYPERTHYROIDISM THERAPY (11MCI)
66	HYPERTHYROIDISM THERAPY (12MCI)
67	HYPERTHYROIDISM THERAPY (13MCI)
68	HYPERTHYROIDISM THERAPY (14MCI)

- 3 Actual Charges are compared and tagged in the Package profile column through highlighted color.

Actual Package Actual Package Total P 3731.10

DoubleClick Grid to Drop					
RevenueID	ItemID	ItemName	Amount	Quantity	Ref
CS	21	ADMISSION KIT	200.00	1	C8E
EQ	469	MAJOR PACK	337.00	1	C77
LB	37	CREATININE	454.50	1	C9E
PH	4408	BUPIVACAINE HCL 0.5% AMPULE 20ML	1989.60	5	C8E
>R	9	CHEST P.A. ADULT	750.00	1	C14

Package List Package Deal Total P 18998.31

Category: Package Code: Package Name:

RevID	Code	Description	Amount	Qty	G
CS	21	ADMISSION KIT	147.01	1	
CS	1255	ASEPTO SYRINGE-PLASTIC/DISPOSABLE	136.98	1	
CS	1399	COTTON TIPPED APPLICATOR (1'S)	1.27	1	
CS	1423	DISP NEEDLE G-20X1-TERUMO	3.26	1	
CS	1430	DISP NEEDLE G-24 TERUMO	3.26	1	
CS	1432	DISP NEEDLE G-25 TERUMO	3.26	1	
CS	1455	DISPOSABLE CAP/BOUFFANT CAP 100'S	11.19	1	
CS	1479	ELECTRODES(ECG) R-00-S	45.15	1	
CS	1504	EPIDURAL MINIPACK G-18 W/CLAMP 10'S	1014.68	1	
CS	1536	FOLEY CATH FR 14 2-WAY 5CC (WRP)	60.88	1	
CS	1580	ICE BAG-DISPOSABLE	17.12	1	
CS	1642	MAXON 3/0 T-15 #6233-41	359.37	1	
CS	1666	MERSILK 3/0 W/ 212 T2 s	205.47	1	
CS	1751	OXYGEN CATHETER-ADULT (BINASAL)	171.23	1	
CS	1820	PROLENE 2/0 W/295 BX-12'S	274.81	1	
CS	1834	PROLENE MESH 3X 6	2642.40	1	
CS	1846	RAZOR BLADE (DISPOSABLE)	20.55	1	
CS	1898	SPINAL NEEDLE G-25 TOP	108.82	1	
CS	1915	STERI STRIP 1/4 x 3	73.97	1	
CS	1957	SURG.BLADE #10X 100'S	11.83	1	
CS	1966	SURGICAL GLOVES S-6	50.73	1	
CS	1967	SURGICAL GLOVES S-6.5	50.73	1	
CS	1968	SURGICAL GLOVES S-7	50.73	1	
CS	1969	SURGICAL GLOVES S-7.5	50.73	1	
CS	1970	SURGICAL GLOVES S-8	50.73	1	
CS	1971	SURGICAL GLOVES S-8 ORTHOPEDIC	98.93	1	
CS	3628	VENFLON G-18 GREEN	125.57	1	
CS	2317	VENISYSTEM MACROSET-ABBOTT	132.30	1	
CS	2318	VENISYSTEM MICROSET-ABBOTT	155.72	1	

Other Charges Modify Package

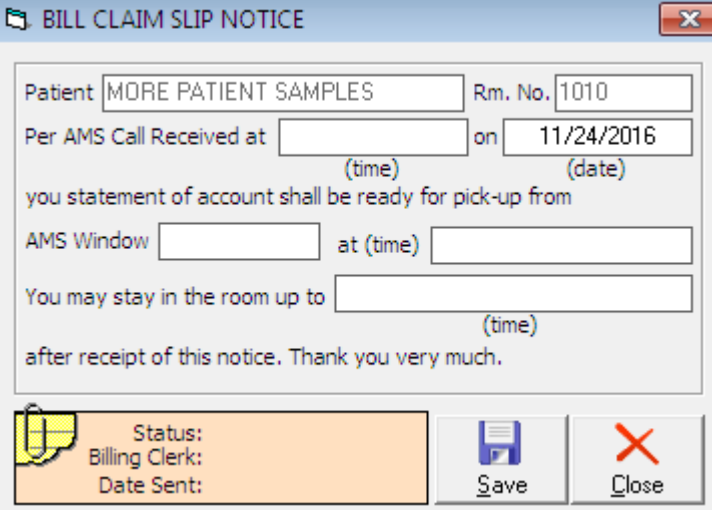
DoubleClick Grid to Return					
RevenueID	ItemCode	Description	Amount	Quantity	Ref

Save

- Click the Save button to save the items not consumed within the package. Once saved, the items will be included in the patient's Billing Statement of Accounts.

Claim Slip Notice

Click on **Send Claim Slip Notice** to display the window below.



BILL CLAIM SLIP NOTICE

Patient Rm. No.

Per AMS Call Received at on
(time) (date)

you statement of account shall be ready for pick-up from

AMS Window at (time)

You may stay in the room up to
(time)

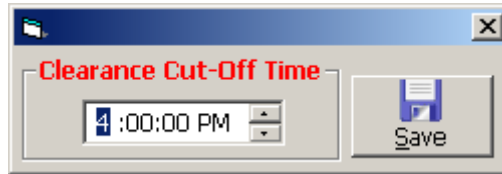
after receipt of this notice. Thank you very much.

Status:
Billing Clerk:
Date Sent:

> Click on Save button save the data entered or Close button to go out from this option.

How to Set Cut-Off Clearance Time for MGH

This option allows the user to adjust the cut off clearance time for MGH patients. To do this, go to Build File Menu then Clearance Cut Off Time to load the sample window below.



Edit the time then click on SAVE button to update the clearance time.

How to Generate the Promissory Note?

Promissory Note is a written promise by a person (patient/maker) to pay a specific amount of money (called “principal”) to another (payee/hospital) usually to include a specified amount of interest on the unpaid principal amount (what he/she owes)

This option allows the user to generate or re-print promissory note. To do this, select a patient and go to Reports option then click on Promissory Note as shown below.



Promissory Note

Hospital Employees

Approved By: Billing:
 Admitting: A / R:

PN Info

PN Number: AR Balance: Deductions:

Due Date: Notice Date: Total Hosp Amount Due: LOA:
 Remarks: PF: Credit Card:
 Collateral: Interest Rate: MBF:
 Terms: Total:


MAKER

ID	NAME	ADDRESS	TEL. NO.	RELATIONSHIP	EMPL
2	QUIMPO, LADY MILA SAYON	PRK39 NEAR CITY JAIL MAA 80C	09157565559	grand daughter	davac

Save / Print Cancel

Provide the following information:

- 1 Employee name who approved the promissory Note
- 2 Due Date
- 3 Notice Date
- 4 Remarks
- 5 Collateral if available and terms
- 6 Hospital Amount or/and Professional Fee

Click on  to save and print the Promissory Note.

How to Generate the Refund Voucher?

This option allows the user to record and print refund voucher. To do this, select a patient and go to Reports option then click on Refund Voucher or press F11 as shown below.

The screenshot displays the MEDSYS Billing System interface for a patient named SAMPLES MORE PATIENT. The patient's admission date is 09/27/2016, and the attending doctor is DR. ARNEL D. ABATAYO. The Medicare Type is SD - SELF-EMPLOYED-DEPENDENT. The interface includes several summary tables and a menu on the right side.

Summary of Charges:

Department	Amount	PHIC	Excess
ADMISSION	0.00	0.00	0.00
BEGINNING BALANCE	0.00	0.00	0.00
CENTRAL SUPPLY	157.50	0.00	157.50
ENDOSCOPY UNIT	5,600.00	0.00	5,600.00
HEMODIALYSIS (RDU)	0.00	0.00	0.00
TOTAL CHARGES	11,095.00	10,047.00	1,048.00

Receivable Distribution:

Account Name(s)	PERSONAL	Amount
20	- PERSONAL	-3,399.00
1.	C08 - CDCOLIFE HEALTHCARE	147.00
2.	-	
3.	-	
4.	-	
5.	-	

Summary:


TOTAL CHARGES	11,095.00
TOTAL PAYMENTS	4,300.00
TOTAL MEDICARE	10,047.00
TOTAL HOSP. BILL	-3,252.00
PROFESSIONAL FEE	0.00

The right-side menu is open, showing options such as 'Senior Citizen Discount Form', 'SOA Footer', 'Promissory Note', 'Refund Voucher' (highlighted), 'History Of Room Accommodation', 'Confinement Balances', 'List of Pending Requests', 'List of Medicines', 'List of Orders/Requests', 'Patient's Old Accounts', 'Close/Open History', 'Cash Basis History', 'List Of Admissions With Closed Bills', 'List of Discharges for the Day', 'Cash Basis Notice', and 'Welcome Letter'. The 'Refund Voucher' option is associated with the F11 key.

Click on **New Refund** to auto generate Refund Voucher Number. This will activate the following fields for the user to fill in:

- 1 Amount to Refund
- 2 Refund Type
- 3 Descriptions
- 4 Recipients
- 5 Relationships

Refund Voucher

 Enter REFUND VOUCHER to EDIT / REPRINT. Click NEW/ REFUND to issue new refund, otherwise Click EXIT or Press Alt + X to Close Form.

R.V. No.	<input type="text"/>	...	New Refund
Net Hospital Bill	<input type="text"/>		Save / Print
Amount to Refund	<input type="text"/>		Exit

Refund Type (Excess In)

Hospital Payment Payment for Doctor's Materials
 Medicare Payment Payment for Doctor's Medicines
 Prof. Fee Payment
 Excess payment for Special Procedures and others (done outside Hospital)

Description


Doctor

Name

Payment W/ Tax

Recipient

Relationship

Click on  to save and print the Refund Voucher.

Deposit Allocation

This option allows the user to allocate patients deposits. To do this, click on *Deposit Allocation* option in the main menu to load a sample window below.

List of Lumpsum Deposits

List of Payments


OR #:



OR #	Account #	Company
DR000016S	PHIC	PHIL HEALTH CORP.
DR000018S	C22	INTELLICARE
DR000019S	C22	INTELLICARE

List of Patients

Search by Hospital #


Select Cancel

Enter the Official Receipt Number in the *List of Payments* window then click on  to search the OR entered. If found, go to *List of Patients* window to search for the patient name to load the sample window.

Allocation of Deposit			
Admission Information			
Payment Code	RECEIVABLE	Remittance	69158.5
Hosp. #	15675	Hosp. Bill	8733.30
Admission #	2789	Prof. Fee	1682.00
Account #	DBP		
Patient's Name	AGLEHAM, JAN AURILLE L		
Adm. Date			
Official Receipt Information			
Document #	OR1963964	Mode of Payment	
Check #	24267972		
Deposit			
Amount	<input type="text"/> — enter the amount to be allocated.		
		 Save	 Cancel

After entering the amount to be allocated, click on SAVE button to update patients account or click on CANCEL button to disregard entries

Partitioning of Patient's Statement of Account Covered by HMO's Or Company.

This option allows the user to enter the amount covered by HMO's or companies to patients charges. To do this, choose specific patient then click on  button to load a sample window.

Statement of Account



Hospital Charges

Description	Amount	Discount	SSS/GSIS	HMO/Comp	Excess
ROOM AND BOARD	2,195.88			0.00	2,195.88
>>ROOM ACCOMMODATION	2195.88	0.00		0.00	
DRUGS AND MEDICINES	16,300.22			0.00	16,300.22
>>HEMODIALYSIS	3582.38	0.00		0.00	
>>LABORATORY	2200.00	0.00		0.00	
>>OXYGEN	385.00	0.00		0.00	
>>PHARMACY	10132.84	0.00		0.00	
LAB/X-RAY/OTHERS	10,683.63			0.00	10,683.63
>>CARDIAC DIAGNOSTIC CEI	441.00	0.00		0.00	
>>CENTRAL SERVICE	894.36	0.00		0.00	

Professional Fee

Description	Amount	Payment	Discount	SSS/GSIS	HMO/Comp	Excess

Include Estimated PHIC

 *Save*  *Cancel*

In the HMO/Comp column, enter the amount to be covered by the company or hmo per revenue. Click on *Save* button to save the data entered or *Cancel* button to disregard the data entered.

Operating Room Approval

This option will show the details of the scheduled operation as requested but the confirmation to procedure lies on the billing department after evaluating the capacity of patient to pay the cost of operation.

Click on [OR Approval Slip](#) to display the window below.


S.O.A. | Clearance | Transaction Entry | HBPS | Close/Open Account | Request for Payment | OR Approval Slip

Scheduled Operation

Ref. #	Sched. Date	Proc. ID	Description
--------	-------------	----------	-------------

Procedure:


Schedule Date:

 **Print**

Click the **Print** button to inform the OR department that the requested schedule is approved.

Reports



The following are the available reports within the billing program. Click on  drop-down arrow button or click on **Reports** menu to display the list of reports.

A. IN-PATIENT BILLING REPORTS

1 Patient's Account Status Report

- It shows all currently confined patients with their current gross hospital bills, professional fees, payments, balances after deductions, attending physicians and remarks.

2 Discharges with Open Bills

- It shows discharges made by admitting but have no billing date. It means, the patient's record was already tagged as discharged/out by admitting by his billing papers/charges were not yet cleared/processed by billing. If left as is, at the end of the day, the patient will not be charged for room and board in the automatic room charging while patient is still in the hospital.

3 Personal Accounts with Balances

- It shows personal accounts balances for patients currently confined in the hospital. It is usually the personal accounts that require special attention to Credit & Collection department. This report will help the staff to screen the accounts with huge debt and hospital management may ask for a bigger deposit or put his account immediately on a cash basis status.

4 List of Admissions with Final/Closed Bills

- It shows the accounts with closed bill or with processed MGH but not yet discharged by the nursing nor admitting department.

5 List of Admissions by Company

- It shows all currently confined patients grouped according to account name (company, HMO etc)

6 List of Discharges for the Day

- It shows all discharges made by admitting/nursing station regardless if patient's bill had been processed by billing or not). All discharges for the day will appear with or without billing date.

7 List of Daily Census

- It shows all currently confined patients with their assigned nursing stations, hospital numbers, admission numbers and account numbers

8 Lists of Patients with Discounts (By Discharge Date)

- It shows all discharged and billed patients with discounts in a given period

9 Lists of Patients with Balances of P100, 000 or More

- It shows all currently confined patients with their outstanding hospital balance of P100,000.00 or more. It shows the patient's name, admission number, admission date, length of stay, room, credit limit, gross bill, payment and account name

10 Lists of Cash Basis Patients

- It shows all currently confined patients placed under cash basis

11. Patients' Discharge Notice Status Report

- It is a list of patients with discharge notices. It shows the response per cost center thru check mark or cross mark. A check mark means that particular department has cleared the patient's record in the computer and all charges and adjustments were already posted in the computer.

12. Residents Fund Report

- Resident Fund refers to resident doctors' share in the Emergency Room procedure. The share varies based on the built in rate in every procedure. It shows the transaction date, official receipt, amount and encoder's code

13. Schedules of Discounts

- It is a detailed discount transaction report. It shows patients who were given discounts, type of discount, transaction date and discount amount per department. This is the supporting report of Discount Summary.

14 Summary of Discounts

- It summarizes the total discount per department and per type of discount in a given period.

15 Weekly Hospital Bill

- It shows the number of discharges and total amount per company/personal account in a given period

16 Doctors Performance Report

- It shows the doctors contribution to hospital in the form of discharged patients' total gross bill for a given period of time and sorted from highest to lowest

17 List of Unused Package Items

- It reports the items included in the patient's bill because they were part of the package but not used by the patient

18 Departmental Unused Package Items

- It reports the items included in the patient's bill because they were part of the package but not used by the patient and grouped per Revenue (department) account.

19 Quality Objective Report

- It shows the billing department's performance in processing patient's bill. It measures the speed from discharge notice to completion of patient's bill.

20 Revenue Transactions Report

IN-PATIENT

- It is the audit trail of all transactions posted in a day. Printing may be grouped as to Inpatient, outpatient, Cash or all.
- It could be presented in detailed or summary format.
- The amount could be shown at gross or at net.

Presentation of transaction at **GROSS** means the actual amount per item posted is shown as is. Any reversal or adjustment for the same transaction is posted as separate record and will show the exact adjusted figure.

Presentation of transaction at **NET** means the item posted for the day and adjusted at the same day will be computed and only the remaining balance will be presented for that

particular item with the same reference number. If the net effect is zero, then it will not be presented in the report.

Examples:

a- Inpatient (All) (Detailed)(Gross)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/08/2009
Page No.: 35
Print Time: 4:11 pm

IN-PATIENT DAILY INCOME CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID
1	20590	CANTADA, H	C91483L	11/01/2008	LB	38	673.00	RGH
PCSO	20582	GAVARRA, A	C91494L	11/01/2008	LB	38	1,009.50	RGH
PCSO	20582	GAVARRA, A	C91498L	11/01/2008	LB	38	1,009.50	RGH
1	20590	CANTADA, H	C91533L	11/01/2008	LB	274	1,500.00	ART
1	20590	CANTADA, H	C91533L	11/01/2008	LB	280	100.00	ART
Sub-total:							30,274.00	

CLINICAL CHEMISTRY

79801	20573	ITANG, E	C91305L	11/01/2008	LB	37	387.00	JGH
79801	20573	ITANG, E	C91305L	11/01/2008	LB	566	2,040.00	JGH
79801	20573	ITANG, E	C91305L	11/01/2008	LB	36	720.00	JGH
79801	20573	ITANG, E	C91305L	11/01/2008	LB	103	774.00	JGH
79801	20573	ITANG, E	C91305L	11/01/2008	LB	9	580.50	JGH
18883	20576	CORONEL, R	C91308L	11/01/2008	LB	566	2,346.00	JGH
18883	20576	CORONEL, R	C91309L	11/01/2008	LB	103	1,021.50	JGH
1	20393	VILLANUEVA, A	C91315L	11/01/2008	LB	235	482.00	JGH
1	20393	VILLANUEVA, A	C91315L	11/01/2008	LB	6	397.00	JGH
1	20393	VILLANUEVA, A	C91315L	11/01/2008	LB	75	433.00	JGH
83352	20567	COVEY, W	C91316L	11/01/2008	LB	98	456.00	JGH

68950	18643	MAPAYO, H.	C1384R	11/01/2008	HD	374	(1,900.00)	DM
							Sub-total:	(1,900.00)
Revenue Center Code: LB								
Revenue Center Description: LABORATORY								
BACTERIOLOGY								
CARITAS	20384	JULARIT, D	C91289L	11/01/2008	LB	47	(806.00)	BM
							Sub-total:	(806.00)
CLINICAL CHEMISTRY								
83349	20566	SANCHEZ, AJ	C91249L	11/01/2008	LB	352	(1,434.00)	BM
83349	20566	SANCHEZ, A	C91249L	11/01/2008	LB	37	(421.00)	BM
83349	20566	SANCHEZ, A	C91249L	11/01/2008	LB	52	(256.00)	BM
83349	20566	SANCHEZ, A	C91249L	11/01/2008	LB	115	(433.00)	BM
83349	20566	SANCHEZ, A	C91249L	11/01/2008	LB	98	(456.00)	BM
EABANANA	20565	VILLAVITO, M	C91250L	11/01/2008	LB	52	(256.00)	BM
EABANANA	20565	VILLAVITO, M	C91250L	11/01/2008	LB	352	(1,434.00)	BM
ICAPE	20504	CALONZO, R	C91251L	11/01/2008	LB	352	(1,434.00)	BM
ICAPE	20504	CALONZO, R	C91251L	11/01/2008	LB	52	(256.00)	BM
ICAPE	20504	CALONZO, R	C91251L	11/01/2008	LB	37	(421.00)	BM
ICAPE	20504	CALONZO, R	C91251L	11/01/2008	LB	115	(433.00)	BM
1	20393	VILLANUEVA, A	C91252L	11/01/2008	LB	6	(397.00)	BM
1	20393	VILLANUEVA, A	C91252L	11/01/2008	LB	235	(482.00)	BM
1	20393	VILLANUEVA, A	C91252L	11/01/2008	LB	75	(433.00)	BM
1	20400	RABAT, C	C91253L	11/01/2008	LB	37	(421.00)	BM

b- Inpatient (Specific Department) (Detailed)(Gross)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/08/2009
Page No.: 1
Print Time: 3:55 pm

IN-PATIENT DAILY CARDIAC DIAGNOSTIC CENTER CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID
IN-PATIENT								
CHARGES								
Revenue Center Code: HS								
Revenue Center Description: CARDIAC DIAGNOSTIC CENTER								
CARDIAC DIAGNOSTIC CENTER								
83349	20566	SANCHEZ, A	C8837H	11/01/2008	HS	21	529.50	MM
1	20580	SENDICO, P	C8838H	11/01/2008	HS	21	529.50	MM
79801	20573	ITANG, E	C8839H	11/01/2008	HS	21	369.00	MM
DARE	20569	ISIDRO, C	C8840H	11/01/2008	HS	21	529.50	MM
18883	20576	CORONEL, R	C8841H	11/01/2008	HS	21	610.50	MM
83352	20567	COVEY, W	C8842H	11/01/2008	HS	21	529.50	MM
PCSO	20582	GAVARRA, A	C8843H	11/01/2008	HS	21	529.50	MM
18883	20585	PE BENITO, P.	C8844H	11/01/2008	HS	21	529.50	MM
							Sub-total:	4,156.50
							TOTAL CHARGES:	4,156.50
							TOTAL IN-PATIENT:	4,156.50

c- Inpatient (All) (Summary)(Gross)

MEDSYS

Kaiser dela Cruz Consulting Incorporated

IN-PATIENT DAILY LABORATORY - LB CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
IN-PATIENT	
CHARGES	
LABORATORY - LB	217,124.50
BACTERIOLOGY - LBF7	23,581.00
BLOOD BANK/SEROLOGY - LBF1	30,274.00
CLINICAL CHEMISTRY - LBF2	135,242.50
CLINICAL MICROSCOPY - LBF3	2,743.00
HEMATOLOGY - LBF4	19,644.00
HISTOPHATOLOGY - LBF5	4,300.00
IMMUNOLOGY - LBF6	1,200.00
MISCELLANEOUS - MC32	140.00
TOTAL CHARGES:	217,124.50
DEDUCTIONS/PAYMENTS/CREDIT MEMO	
LABORATORY - LB	(50,762.00)
BACTERIOLOGY - LBF7	(806.00)
CLINICAL CHEMISTRY - LBF2	(49,718.00)
HEMATOLOGY - LBF4	(238.00)
TOTAL DEDUCTIONS/PAYMENTS/CREDIT MEMO:	(50,762.00)

d- Inpatient (Specific Department) (Summary)(Gross)

IN-PATIENT DAILY LABORATORY - LB CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
IN-PATIENT	
CHARGES	
CARDIAC DIAGNOSTIC CENTER - HS	4,156.50
CENTRAL SERVICE - CS	153,737.46
CSR DISPENSING - 21	79,302.37
DR MEDICINE - 30	7,891.68
DR SUPPLY - 139	14,298.66
EMERGENCY ROOM SUPPLY - 134	12,674.02
ICU SUPPLY - 138	501.00
NURSERY SUPPLY - 140	110.62
OR MEDICINE - 41	21,016.74
OR SUPPLY - 135	17,942.37
CT SCAN - CT	53,848.60
DIETARY - DT	18,234.64
EQUIPMENT - EQ	34,456.00
CORONARY CARE UNIT - EQ12	12,264.00
DELIVERY ROOM - EQ28	3,913.00
INTENSIVE CARE UNIT - EQ11	10,195.00
NICU - EQ10	704.00
PEDIATRIC INTENSIVE CARE UNIT - EQ8	6,180.00
TREATMENT ROOM/EMERGENCY ROOM - EQ29	1,200.00
HEMODIALYSIS - HD	18,841.20
LABORATORY - LB	217,124.50
BACTERIOLOGY - LBF7	23,581.00
BLOOD BANK/SEROLOGY - LBF1	30,274.00
CLINICAL CHEMISTRY - LBF2	135,242.50
CLINICAL MICROSCOPY - LBF3	2,743.00
HEMATOLOGY - LBF4	19,644.00
HISTOPHATOLOGY - LBF5	4,300.00
IMMUNOLOGY - LBF6	1,200.00
MISCELLANEOUS - MC32	140.00

NURSEY MEDICINE - 107	500.00	
PHARMACY DISPENSING - 20	362,524.34	
PULMONARY MEDICINES - 196	4,168.50	
PULMONARY DEPARTMENT - PA		42,902.00
REHABILITATION MEDICINE - PT		3,095.00
ROOM ACCOMMODATION - RA		242,261.18
CORONARY CARE UNIT - R16	6,599.98	
INTENSIVE CARE UNIT - R17	8,333.16	
NURSERY ICU - R18	700.00	
PEDIA ICU - R20	6,049.93	
PEDIA WARD - R30	7,031.25	
STATION 2A - R22	30,447.87	
STATION 2B - R23	10,397.73	
STATION 2C - R24	32,862.48	
STATION 3A - R25	14,550.05	
STATION 3B - R41	5,175.00	
STATION 3C - R26	32,192.91	
STATION 4A - R27	15,796.88	
STATION 4B - R42	9,927.14	
STATION 4C - R28	25,414.54	
STATION 5B - R43	6,314.53	
STATION 5TH FLR - R29	21,892.71	
SURGICAL WARD - R44	8,575.02	
ULTRASOUND - U3		19,185.00
XRAY - XR		25,679.50
TOTAL CHARGES:		1,280,997.88

DEDUCTIONS/PAYMENTS/CREDIT MEMO

DEPOSIT - DE		(912,075.64)
DIETARY - DT		(960.15)
EXCESS DEPOSIT APPLIED - EA		(4,206.96)
HEMODIALYSIS - HD		(1,900.00)
LABORATORY - LB		(50,762.00)
BACTERIOLOGY - LBF7	(806.00)	
CLINICAL CHEMISTRY - LBF2	(49,718.00)	
HEMATOLOGY - LBF4	(238.00)	
MEDICARE(333) - 33		(217,169.35)
MISCELLANEOUS-ADMIN - MH		(150.00)
FAX CHARGES (OUT) - MH13	(150.00)	

e- Inpatient (All) (Detailed)(Net)

Sub-total: 16,941.20

Revenue Center Code: LB

Revenue Center Description: LABORATORY

BACTERIOLOGY

CARITAS	20384	JULARIT, D	C91289L	11/01/2008	LB	47	(806.00)	BM
50471	20571	CAMANGYAN, R	C91297L	11/01/2008	LB	144	1,420.00	JGH
ATENEO	20361	MURILLA, A	C91338L	11/01/2008	LB	47	768.00	JGH
83272	20540	TOM, S	C91339L	11/01/2008	LB	47	768.00	JGH
83009	20473	ORTIZ, H	C91361L	11/01/2008	LB	5	280.00	MBD
123	20253	NICOLAS, R	C91365L	11/01/2008	LB	21	1,562.00	MBD
123	20253	NICOLAS, P	C91366L	11/01/2008	LB	21	1,562.00	MBD
1	20580	SENDICO, R	C91387L	11/01/2008	LB	47	768.00	BM
67683	15891	CUYOS, C	C91419L	11/01/2008	LB	47	806.00	BM
123	20253	NICOLAS, R	C91437L	11/01/2008	LB	47	768.00	RGH
82796	20411	VILLARUZ, M	C91447L	11/01/2008	LB	47	768.00	RGH
123	20253	NICOLAS, R	C91455L	11/01/2008	LB	55	338.00	OJ
81356	19966	REASOL, E	C91463L	11/01/2008	LB	55	338.00	RGH
81356	19966	REASOL, E	C91463L	11/01/2008	LB	47	768.00	RGH
18883	20585	PE BENITO, P	C91464L	11/01/2008	LB	47	768.00	RGH
81356	19966	REASOL, E	C91465L	11/01/2008	LB	65	268.00	RGH
83189	20593	FERRANDO, I	C91466L	11/01/2008	LB	47	696.00	RGH
64664	20264	RODRIGUEZ, L	C91470L	11/01/2008	LB	21	1,562.00	RGH
64664	20264	RODRIGUEZ, L	C91471L	11/01/2008	LB	21	1,562.00	RGH

f- Inpatient (Specific Department) (Detailed)(Net)

MEDSYS

Kaiser dela Cruz Consulting Incorporated

IN-PATIENT DAILY LABORATORY CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID
IN-PATIENT								
CHARGES								
Revenue Center Code: LB								
Revenue Center Description: LABORATORY								
BACTERIOLOGY								
CARITAS	20384	JULARIT, D	C91289L	11/01/2008	LB	47	(806.00)	BM
50471	20571	CAMANGYAN, R	C91297L	11/01/2008	LB	144	1,420.00	JCH
ATENEO	20361	MURILLA, A	C91338L	11/01/2008	LB	47	768.00	JCH
83272	20540	TOM, S	C91339L	11/01/2008	LB	47	768.00	JCH
83009	20473	ORTIZ, H	C91361L	11/01/2008	LB	5	280.00	MBD
123	20253	NICOLAS, R	C91365L	11/01/2008	LB	21	1,562.00	MBD
123	20253	NICOLAS, R	C91366L	11/01/2008	LB	21	1,562.00	MBD
1	20580	SENDICO, R	C91387L	11/01/2008	LB	47	768.00	BM
67683	15891	CUYOS, C	C91419L	11/01/2008	LB	47	806.00	BM
123	20253	NICOLAS, R	C91437L	11/01/2008	LB	47	768.00	RCH
82796	20411	VILLARUZ, M	C91447L	11/01/2008	LB	47	768.00	RCH
123	20253	NICOLAS, R	C91455L	11/01/2008	LB	55	338.00	OJ
81356	19966	REASOL, E	C91463L	11/01/2008	LB	55	338.00	RCH
81356	19966	REASOL, E	C91463L	11/01/2008	LB	47	768.00	RCH
18883	20585	PE BENITO, P.	C91464L	11/01/2008	LB	47	768.00	RCH

g- Inpatient (All) (Summary)(Net)

REVENUES	AMOUNT
IN-PATIENT	
CHARGES	
CARDIAC DIAGNOSTIC CENTER	4,156.50
CENTRAL SERVICE	153,737.46
CSR DISPENSING	79,302.37
DR MEDICINE	7,891.68
DR SUPPLY	14,298.66
EMERGENCY ROOM SUPPLY	12,674.02
ICU SUPPLY	501.00
NURSERY SUPPLY	110.62
OR MEDICINE	21,016.74
OR SUPPLY	17,942.37
CT SCAN	53,848.60
DIETARY	17,274.49
EQUIPMENT	34,456.00
CORONARY CARE UNIT	12,264.00
DELIVERY ROOM	3,913.00
INTENSIVE CARE UNIT	10,195.00
NICU	704.00
PEDIATRIC INTENSIVE CARE UNIT	6,180.00
TREATMENT ROOM/EMERGENCY ROOM	1,200.00
HEMODIALYSIS	16,941.20
LABORATORY	166,362.50
BACTERIOLOGY	22,775.00
BLOOD BANK/SEROLOGY	30,274.00
CLINICAL CHEMISTRY	85,524.50
CLINICAL MICROSCOPY	2,743.00
HEMATOLOGY	19,406.00
HISTOPHATOLOGY	4,300.00
IMMUNOLOGY	1,200.00
MISCELLANEOUS	140.00
MAGNETIC RESONANCE IMAGING	11,679.00
MISCELLANEOUS-ADMIN	334.00

h- Inpatient (Specific Department) (Summary) (Net)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/08/2009
Page No.: 1
Print Time: 6:18 pm

IN-PATIENT DAILY LABORATORY CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
IN-PATIENT	
CHARGES	
LABORATORY	166,362.50
BACTERIOLOGY	22,775.00
BLOOD BANK/SEROLOGY	30,274.00
CLINICAL CHEMISTRY	85,524.50
CLINICAL MICROSCOPY	2,743.00
HEMATOLOGY	19,406.00
HISTOPHATOLOGY	4,300.00
IMMUNOLOGY	1,200.00
MISCELLANEOUS	140.00
TOTAL CHARGES:	<u>166,362.50</u>
TOTAL IN-PATIENT:	166,362.50

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/08/2009
Page No.: 1
Print Time: 5:51 pm

IN-PATIENT DAILY LABORATORY CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
IN-PATIENT	
CHARGES	
LABORATORY	166,362.50
BACTERIOLOGY	22,775.00
BLOOD BANK/SEROLOGY	30,274.00
CLINICAL CHEMISTRY	85,524.50
CLINICAL MICROSCOPY	2,743.00
HEMATOLOGY	19,406.00
HISTOPHATOLOGY	4,300.00
IMMUNOLOGY	1,200.00
MISCELLANEOUS	140.00
TOTAL CHARGES:	<u>166,362.50</u>
TOTAL IN-PATIENT:	166,362.50

OUT-PATIENT

a- Out-Patient (All) (Detailed)(Gross)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/09/2009
Page No.: 1
Print Time: 11:44 am

OUT-PATIENT DAILY INCOME CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID
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OUT-PATIENT

CHARGES

Revenue Center Code: HS
Revenue Center Description: CARDIAC DIAGNOSTIC CENTER

CARDIAC DIAGNOSTIC CENTER

95823B	RESTAURO, R	C878680V	11/01/2008	HS	21	375.00	MV
						Sub-total:	375.00

Revenue Center Code: LB
Revenue Center Description: LABORATORY

CLINICAL CHEMISTRY

95823B	RESTAURO, R	C878678V	11/01/2008	LB	103	673.50	MV
						Sub-total:	673.50

CLINICAL MICROSCOPY

INTCARE	95799B	MUNDALA, F	C878672V	11/01/2008	LB	107	22.00	RL
C0332	28370B	PEROCHO, R	C878674V	11/01/2008	LB	116	32.00	RL
						Sub-total:	54.00	

HEMATOLOGY

C0332	28370B	PEROCHO, R	C878673V	11/01/2008	LB	211	158.00	RL
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b- Out-Patient (Specific Department) (Detailed)(Gross)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/09/2009
Page No.: 1
Print Time: 12:00 pm

OUT-PATIENT DAILY LABORATORY CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID
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OUT-PATIENT

CHARGES

Revenue Center Code: LB
Revenue Center Description: LABORATORY

CLINICAL CHEMISTRY

95823B	RESTAURO, R	C878678V	11/01/2008	LB	103	673.50	MV
						Sub-total:	673.50

CLINICAL MICROSCOPY

INTCARE	95799B	MUNDALA, F	C878672V	11/01/2008	LB	107	22.00	RL
C0332	28370B	PEROCHO, R	C878674V	11/01/2008	LB	116	32.00	RL
						Sub-total:	54.00	

HEMATOLOGY

C0332	28370B	PEROCHO, R	C878673V	11/01/2008	LB	211	158.00	RL
						Sub-total:	158.00	

TOTAL CHARGES: 885.50

TOTAL OUT-PATIENT: 885.50

c- Out-Patient (All) (Summary)(Gross)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/09/2009
Page No.: 1
Print Time: 12:02 pm

OUT-PATIENT DAILY INCOME CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
OUT-PATIENT	
CHARGES	
CARDIAC DIAGNOSTIC CENTER - HS	375.00
LABORATORY - LB	885.50
CLINICAL CHEMISTRY - LBF2	673.50
CLINICAL MICROSCOPY - LBF3	54.00
HEMATOLOGY - LBF4	158.00
OPD/ER PROCEDURES - OP	1,060.00
OR/DR/OP CHARGES - OD	455.18
OPD - OP	455.18
PHARMACY - PH	7,280.82
EMERGENCY ROOM MEDICINE - 147	241.67
PHARMACY DISPENSING - 20	7,039.15
XRAY - XR	586.50
TOTAL CHARGES:	10,643.00
DEDUCTIONS/PAYMENTS/CREDIT MEMO	
HEMODIALYSIS - HD	(2,350.00)
PAYMENT - PY	(351.00)
TOTAL DEDUCTIONS/PAYMENTS/CREDIT MEMO:	(2,701.00)
PROFESSIONAL SERVICES	
PAYMENT-PROF. FEE - FP	(4,420.00)
PROF. FEE - MD	200.00
TOTAL PROFESSIONAL SERVICES:	(4,220.00)
TOTAL OUT-PATIENT:	3,722.00

OTHERS TRANSACTIONS

d- Out-Patient (Specific Department) (Summary)(Gross)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/09/2009
Page No.: 1
Print Time: 12:03 pm

OUT-PATIENT DAILY LABORATORY - LB CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
OUT-PATIENT	
CHARGES	
LABORATORY - LB	885.50
CLINICAL CHEMISTRY - LBF2	673.50
CLINICAL MICROSCOPY - LBF3	54.00
HEMATOLOGY - LBF4	158.00
TOTAL CHARGES:	885.50
TOTAL OUT-PATIENT:	885.50

e- Out-Patient (All) (Detailed)(Net)

OUT-PATIENT DAILY INCOME CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID
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OUT-PATIENT

Revenue Center Code: HS
Revenue Center Description: CARDIAC DIAGNOSTIC CENTER

CHARGES

CARDIAC D	95823B	RESTAURO, R	C878680V	11/01/2008	HS	21	375.00	MV
Sub-total:							375.00	

Revenue Center Code: HD
Revenue Center Description: HEMODIALYSIS

CHARGES

HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	367	(31.50)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	369	(4.20)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	370	(492.22)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	372	(400.00)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	375	(190.00)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	376	(72.00)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	378	(652.97)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	379	(141.50)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	380	(192.00)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	381	(57.75)	RL
HEMODIALY	89658B	RAMOS, L	C877898V	11/01/2008	HD	382	(57.06)	RL

f- Out-Patient (Specific Department) (Detailed)(Net)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/09/2009
Page No.: 1
Print Time: 12:12 pm

OUT-PATIENT DAILY LABORATORY CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID
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OUT-PATIENT

Revenue Center Code: LB
Revenue Center Description: LABORATORY

CHARGES

CLINICAL M	95799B	MUNDALA, F	C878672V	11/01/2008	LB	107	22.00	RL
HEMATOLOG	28370B	PEROCHO, R	C878673V	11/01/2008	LB	211	158.00	RL
CLINICAL M	28370B	PEROCHO, R	C878674V	11/01/2008	LB	116	32.00	RL
CLINICAL C	95823B	RESTAURO, R	C878678V	11/01/2008	LB	103	673.50	MV
Sub-total:							885.50	
TOTAL :							885.50	
TOTAL OUT-PATIENT:							885.50	

g- Out-Patient (All) (Summary)(Net)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/09/2009
Page No.: 1
Print Time: 3:34 pm

OUT-PATIENT DAILY INCOME CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
OUT-PATIENT	
CARDIAC DIAGNOSTIC CENTER CHARGES	375.00
HEMODIALYSIS CHARGES	(2,350.00)
LABORATORY CHARGES	885.50
OPD/ER PROCEDURES CHARGES	1,060.00
OR/DR/OP CHARGES	455.18
PAYMENT DEDUCTIONS/PAYMENTS	(351.00)
PAYMENT-PROF.FEE PROFESSIONAL SERVICES	(4,420.00)
PHARMACY CHARGES	7,280.82
PROF. FEE PROFESSIONAL SERVICES	200.00
XRAY CHARGES	586.50
TOTAL :	3,722.00
OTHERS TRANSACTIONS	
APPLIED TO PROFESSIONAL FEES	4,420.00
OTHERS TRANSACTIONS	4,420.00
TOTAL OTHERS TRANSACTIONS:	4,420.00
TOTAL OUT-PATIENT:	8,142.00

h- Out-Patient (Specific Department) (Summary) (Net)

print time: 12:16 pm

OUT-PATIENT DAILY LABORATORY CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
OUT-PATIENT	
LABORATORY CHARGES	885.50
TOTAL :	885.50
TOTAL OUT-PATIENT:	885.50

CASH

a- Cash (All) (Detailed)(Gross)

MEDSYS GENERAL HOSPITAL
Makati City

Print Date: 01/09/2009
Page No.: 1
Print Time: 3:41 pm

DAILY INCOME CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID
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OUT-PATIENT

CHARGES

Revenue Center Code: AB

Revenue Center Description: AMBULANCE

AMBULANCE

CASH	SINGCO, T	OR091443T	11/01/2008	AB	70892	50.00	GCP
CASH	MEJORADA	OR101134S	11/01/2008	AB	70846	504.00	FM
Sub-total:						554.00	

Revenue Center Code: HS

Revenue Center Description: CARDIAC DIAGNOSTIC CENTER

CARDIAC DIAGNOSTIC CENTER

CASH	LU ,D	OR067199	11/01/2008	HS	21	357.00	AH
CASH	VILLACARLOS ,N	OR067274	11/01/2008	HS	21	357.00	AH
CASH	RLEIN ,R	OR100896S	11/01/2008	HS	21	357.00	BM
CASH	CAPULONG ,A	OR100915S	11/01/2008	HS	21	357.00	BM
CASH	MERCED ,E	OR108160T	11/01/2008	HS	21	357.00	GM
Sub-total:						1,785.00	

b- Cash (Specific Department) (Detailed)(Gross)

CHARGES		
AMBULANCE		554.00
AMBULANCE - AB	554.00	
CARDIAC DIAGNOSTIC CENTER		1,785.00
CARDIAC DIAGNOSTIC CENTER - HS	1,785.00	
CENTRAL SERVICE		2,987.27
EMERGENCY ROOM SUPPLY - 134	2,987.27	
LABORATORY		22,746.50
BACTERIOLOGY	3,005.00	
CLINICAL CHEMISTRY	9,216.50	
CLINICAL MICROSCOPY	831.00	
HEMATOLOGY	3,825.00	
HISTOPATHOLOGY	1,510.00	
IMMUNOLOGY	4,359.00	
MAMMOGRAM		1,224.00
MAMMOGRAM - MM	1,224.00	
MISCELLANEOUS-ADMIN		2,935.00
CAR PARK STICKER (#2)	50.00	
EMPTY BOX	15.00	
FAX CHARGES (OUT)	100.00	
PARKING (OVERNIGHT)	960.00	
PARKING (SELF-SERVICE)	1,620.00	
PARKING (VALET)	30.00	
PARKING PER HR (AFTER 3HRS)	150.00	
PHOTOCOPY	10.00	
OPD/ER MEDICINE		650.41
OPD/ER MEDICINE - EM	650.41	
OPD/ER PROCEDURES		11,853.00
OPD/ER PROCEDURES - OP	11,853.00	
OPD/ER SUPPLY		2,987.27
OPD/ER SUPPLY - RS	2,987.27	
OR/DR/OP CHARGES		1,108.43
OR/DR/OP CHARGES - NC	846.00	
TREATMENT ROOM/EMERGENCY ROOM - ER	262.43	
PHARMACY		253,369.94
EMERGENCY ROOM MEDICINE - 147	650.41	
PHARMACY DISPENSING - 20	252,719.53	
PULMONARY DEPARTMENT		1,540.00
PULMONARY DEPARTMENT - PA	1,540.00	
ULTRASOUND		2,245.88
ULTRASOUND - US	2,245.88	
XRAY		4,542.00
XRAY - XR	4,542.00	
	TOTAL CHARGES:	310,528.70
DEDUCTIONS/PAYMENTS/CREDIT MEMO		
PATIENT'S CREDIT MEMO		(22,558.85)
PATIENT'S CREDIT MEMO - CM	(22,558.85)	
RETURNED MEDICINES		(10,109.69)

c- Cash (All) (Summary)(Gross)

MEDSYS

Kaiser dela Cruz Consulting Incorporated

CHARGES		
AMBULANCE		554.00
AMBULANCE - AE	554.00	
CARDIAC DIAGNOSTIC CENTER		1,785.00
CARDIAC DIAGNOSTIC CENTER - HS	1,785.00	
CENTRAL SERVICE		2,987.27
EMERGENCY ROOM SUPPLY - 134	2,987.27	
LABORATORY		22,746.50
BACTERIOLOGY	3,005.00	
CLINICAL CHEMISTRY	9,216.50	
CLINICAL MICROSCOPY	831.00	
HEMATOLOGY	3,825.00	
HISTOPATHOLOGY	1,510.00	
IMMUNOLOGY	4,359.00	
MAMMOGRAM		1,224.00
MAMMOGRAM - MM	1,224.00	
MISCELLANEOUS-ADMIN		2,935.00
CAR PARK STICKER (#2)	50.00	
EMPTY BOX	15.00	
FAX CHARGES (OUT)	100.00	
PARKING (OVERNIGHT)	960.00	
PARKING (SELF-SERVICE)	1,620.00	
PARKING (VALET)	30.00	
PARKING PER HR (AFTER 3HRS)	150.00	
PHOTOCOPY	10.00	
OPD/ER MEDICINE		650.41
OPD/ER MEDICINE - EM	650.41	
OPD/ER PROCEDURES		11,853.00
OPD/ER PROCEDURES - OP	11,853.00	
OPD/ER SUPPLY		2,987.27
OPD/ER SUPPLY - RS	2,987.27	
OR/DR/OP CHARGES		1,108.43
OR/DR/OP CHARGES - NC	846.00	
TREATMENT ROOM/EMERGENCY ROOM - ER	262.43	
PHARMACY		253,369.94
EMERGENCY ROOM MEDICINE - 147	650.41	
PHARMACY DISPENSING - 20	252,719.53	
PULMONARY DEPARTMENT		1,540.00
PULMONARY DEPARTMENT - PA	1,540.00	
ULTRASOUND		2,245.88
ULTRASOUND - US	2,245.88	
XRAY		4,542.00
XRAY - XR	4,542.00	
	TOTAL CHARGES:	310,528.70
DEDUCTIONS/PAYMENTS/CREDIT MEMO		
PATIENT'S CREDIT MEMO		(22,558.85)
PATIENT'S CREDIT MEMO - CM	(22,558.85)	
RETURNED MEDICINES		(10,109.69)

d- Cash (Specific Department) (Summary)(Gross)

MEDSYS

Kaiser dela Cruz Consulting Incorporated

DAILY LABORATORY CHARGES REPORT
11/01/2008 - 11/01/2008

REVENUES	AMOUNT
OUT-PATIENT	
CHARGES	
LABORATORY	22,746.50
BACTERIOLOGY	3,005.00
CLINICAL CHEMISTRY	9,216.50
CLINICAL MICROSCOPY	831.00
HEMATOLOGY	3,825.00
HISTOPHATOLOGY	1,510.00
IMMUNOLOGY	4,359.00
TOTAL CHARGES:	<u>22,746.50</u>
TOTAL OUT-PATIENT:	<u><u>22,746.50</u></u>

e- Cash (All) (Detailed)(Net)

DAILY INCOME CHARGES REPORT
11/01/2008 - 11/01/2008

Acct #	Adm #	Patient Name	CS No.	TransDate	Dept	ItemID	Amount	UserID	
OUT-PATIENT									
CHARGES									
Revenue Center Code: AB									
Revenue Center Description: AMBULANCE									
AMBULANCE									
	CASH	SINGCO, T	OR091443T	11/01/2008	AB	70892	50.00	GCP	
	CASH	MEJORADA M	OR101134S	11/01/2008	AB	70846	504.00	FM	
Sub-total:							<u>554.00</u>		
Revenue Center Code: HS									
Revenue Center Description: CARDIAC DIAGNOSTIC CENTER									
CARDIAC DIAGNOSTIC CENTER									
	CASH	LU ,D	OR067199	11/01/2008	HS	21	357.00	AH	
	CASH	VILLACARLOS ,N	OR067274	11/01/2008	HS	21	357.00	AH	
	CASH	RLEIN ,R	OR100896S	11/01/2008	HS	21	357.00	EM	
	CASH	CAPULONG ,A	OR100915S	11/01/2008	HS	21	357.00	EM	
	CASH	MERCED ,B	OR108160T	11/01/2008	HS	21	357.00	CM	
Sub-total:							<u>1,785.00</u>		
Revenue Center Code: LB									
Revenue Center Description: LABORATORY									
BACTERIOLOGY									
	CASH	TAHIL ,S	OR067202	11/01/2008	LB	47	650.00	AH	
	CASH	ALUG ,A	OR067207	11/01/2008	LB	47	650.00	AH	
	CASH	MARQUEZ ,R	OR067234	11/01/2008	LB	47	650.00	AH	

f- Cash (Specific Department) (Detailed)(Net)

CHARGES

Revenue Center Code: LB

Revenue Center Description: LABORATORY

BACTERIOLOGY

CASH	TAHIL ,S	OR067202	11/01/2008	LB	47	650.00	AH
CASH	ALUG ,A	OR067207	11/01/2008	LB	47	650.00	AH
CASH	MARQUEZ ,R	OR067234	11/01/2008	LB	47	650.00	AH
CASH	OSON ,D	OR067258	11/01/2008	LB	47	650.00	AH
CASH	LADEMORA ,C	OR100899S	11/01/2008	LB	55	165.00	BM
CASH	ORTIZ ,H	OR108197T	11/01/2008	LB	5	240.00	CJ
						Sub-total:	3,005.00

CLINICAL CHEMISTRY

CASH	LU ,D	OR067198	11/01/2008	LB	103	631.50	AH
CASH	LU ,D	OR067198	11/01/2008	LB	142	409.50	AH
CASH	LU ,D	OR067198	11/01/2008	LB	26	319.50	AH
CASH	LEE ,C	OR067213	11/01/2008	LB	52	208.50	AH
CASH	OCAMPO ,J	OR067218	11/01/2008	LB	18	409.50	AH
CASH	BALAN ,D	OR067236	11/01/2008	LB	223	688.50	AH
CASH	CAINGLES ,J	OR100912S	11/01/2008	LB	52	208.50	BM
CASH	CAPULONG ,A	OR100916S	11/01/2008	LB	52	208.50	BM
CASH	CAPULONG ,A	OR100916S	11/01/2008	LB	67	1,015.50	BM
CASH	CAPULONG ,A	OR100916S	11/01/2008	LB	37	309.00	BM
CASH	CAPULONG ,A	OR100916S	11/01/2008	LB	115	258.00	BM
CASH	CAPULONG ,A	OR100916S	11/01/2008	LB	98	340.50	BM
CASH	CORDOVA ,R	OR108121T	11/01/2008	LB	52	208.50	GM
CASH	CORDOVA ,R	OR108121T	11/01/2008	LB	52	208.50	GM

g- Cash (All) (Summary)(Net)

MEDSYS

Kaiser dela Cruz Consulting Incorporated

CHARGES		
AMBULANCE		554.00
CARDIAC DIAGNOSTIC CENTER		1,785.00
LABORATORY		22,746.50
BACTERIOLOGY	3,005.00	
CLINICAL CHEMISTRY	9,216.50	
CLINICAL MICROSCOPY	831.00	
HEMATOLOGY	3,825.00	
HISTOPATHOLOGY	1,510.00	
IMMUNOLOGY	4,359.00	
MAMMOGRAM		1,224.00
MISCELLANEOUS-ADMIN		2,935.00
CAR PARK STICKER (#2)	50.00	
EMPTY BOX	15.00	
FAX CHARGES (OUT)	100.00	
PARKING (OVERNIGHT)	960.00	
PARKING (SELF-SERVICE)	1,620.00	
PARKING (VALET)	30.00	
PARKING PER HR (AFTER 3HRS)	150.00	
PHOTOCOPY	10.00	
OPD/ER MEDICINE		650.41
OPD/ER PROCEDURES		11,853.00
OPD/ER SUPPLY		2,987.27
OR/DR/OP CHARGES		1,108.43
OR/DR/OP CHARGES	846.00	
TREATMENT ROOM/EMERGENCY ROOM	262.43	
PULMONARY DEPARTMENT		1,540.00
ULTRASOUND		2,245.88
XRAY		4,542.00
	TOTAL CHARGES:	54,171.49
DEDUCTIONS/PAYMENTS		
PATIENT'S CREDIT MEMO		(22,558.85)
CASH DISCOUNT		36,933.43
COLLEGE STUDENT DISCOUNT		199.40
EMPLOYEES' DISCOUNT- RANK & FILE		1,130.56
MANUFACTURER'S DISCOUNT		76.00
SENIOR CITIZENS DISCOUNT		17,562.87
	TOTAL DEDUCTIONS/PAYMENTS:	33,343.51
PROFESSIONAL SERVICES		
PROF. FEE		8,500.00
	TOTAL PROFESSIONAL SERVICES:	8,500.00
	TOTAL OUT-PATIENT:	96,015.00

h- Cash (Specific Department) (Summary) (Net)

REVENUES	AMOUNT
OUT-PATIENT	
CHARGES	
LABORATORY	22,746.50
BACTERIOLOGY	3,005.00
CLINICAL CHEMISTRY	9,216.50
CLINICAL MICROSCOPY	831.00
HEMATOLOGY	3,825.00
HISTOPATHOLOGY	1,510.00
IMMUNOLOGY	4,359.00
	TOTAL CHARGES:
	22,746.50
	TOTAL OUT-PATIENT:
	22,746.50

B. OUTPATIENT BILLING REPORTS

21 List of Daily Census (All Patients)

MEDSYS

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- It shows all active OPD Consultation Census. It shows patient names, visit date, hospital number, OPD number and account name
- It has option to present the census per account name or sorted by account balances

22 List of Daily Discharge/Completed Outpatient Transactions

- It shows all completed OPD Consultation records for the day.

C. PER PATIENT REPORT / INQUIRY

A- Senior Citizen Discount Form

- It shows the breakdown of items within the department and its corresponding discount

B- History of Room Accommodation

- It is a transaction log of patient's occupied rooms during his confinement period and it shows room rates and transferred date and time

C- Confinement Balances

- It shows patient's previous confinements/consultations with its balances

D- List of Pending Requests

- It shows nursing requests to department clinical departments still not recognized or charged to patient's account

E- List of Medicines

- It shows posted medicines given to patients

F- List of Orders/Requests

- It shows status of nurse's requests/orders.

G- Close / Open History

- It shows the user who closed or opened patient's account.

H- Cash Basis History

- It shows the user who tagged/un-tagged patient's cash basis account